MONTHLY REPORT

Vice President for Academic Affairs Kristina Lopez

December 2012

Submitted January 7, 2013

Project Updates:

• College Expectations: the new list of college expectations has been finalized and will be ready for the first meeting of the sub-committee in the New Year. The date and time of this sub-committee will be changing for the spring 2013 semester due to a number of time conflicts. As the committee has lost some members to Co-Op we will be searching for a new student to represent the College of Arts, Media and Design in the spring.

• TRACE: TRACE Night at the Library took place on the 5th on the ground floor of Snell. It was a big success; there was an appearance by Paws as well as brownies, cookies and hot chocolate. Students had the opportunity to fill out their course evaluations and then take a picture with Paws or grab a snack. At the end of the Inter-College Competition the D’Amore-McKim School of Business was declared the winner, as they had the highest percentage of students fill out their surveys. The University total of student participation came in at 65% for the fall semester.

• Finals Study Locations: Was put on the website for students to use during finals week, it seemed to be a success. There were no complaints about library overcrowding or any issues, at least to my knowledge, about students not being able to find a place to study.

• Library: Senators Trowbridge, Whitfill, and Moreno worked on a technology survey which was to be incorporated into a Survey that Snell would be putting together for the end of the semester. The survey would be looking for feedback on a number of technology related issues in the Library and was administered in the lobby of Snell during the beginning of the month. I will be meeting with the Library in the beginning of January to discuss the results.

Scheduled Meetings:

• Meetings with Vice Provost for Undergraduate Education Bruce Ronkin: as needed
• Meetings with Vice Provost for Academic Affairs Mary Loeffelholz: as needed
• Meetings with Vice Provost for Honors and First Year Programs Susan Powers Lee: as needed
• Meetings with Vice Provost for Teaching and Learning Susan Ambrose: as needed
• Meetings with Lesley Milner and Tom Urell of Snell Library: as needed
• Meetings with VP MacCormack and Information Services: as needed
• Meetings with the Deans of each college: as needed
• Meetings with Department Chairs: as needed
• Faculty Senate: Bimonthly
• University Undergraduate Curriculum Committee: 2nd Thursday of Every Month